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53.301-1403 Preaward Survey of Prospective Contractor (General).  
53.301-1404 Preaward Survey of Prospective Contractor—Technical.  
53.301-1405 Preaward Survey of Prospective Contractor—Production.  
53.301-1406 Preaward Survey of Prospective Contractor—Quality Assurance.  
53.301-1407 Preaward Survey of Prospective Contractor—Financial Capability.  
53.301-1408 Preaward Survey of Prospective Contractor—Accounting System.  
53.301-1409 Standard Form 1409, Abstract of Offers.  
53.301-1410 Standard Form 1410, Abstract of Offers—Continuation.  
53.301-1413 Standard Form 1413, Statement and Acknowledgment.  
53.301-1414 SF 1414 (Rev. 10/93) Consent of Surety.  
53.301-1415 SF 1415 (Rev. 7/93) Consent of Surety and Increase of Penalty.  
53.301-1416 Payment Bond for Other than Construction Contracts.  
53.301-1418 Performance bond for other than construction contracts.  
53.301-1423 Inventory Verification Survey.  
53.301-1424 Inventory Disposal Report.  
53.301-1427 Standard Form 1427, Inventory Schedule A—Construction Sheet (Metals in Mill Product Form).  
53.301-1428 Inventory Schedule Disposal Schedule.  
53.301-1429 Standard Form 1429, Inventory Schedule B—Continuation Sheet.  
53.301-1435 Settlement Proposal (Inventory Basis).  
53.301-1436 Settlement Proposal (Total Cost Basis).  
53.301-1437 Settlement Proposal for Cost-Reimbursement Type Contracts.  
53.301-1438 Settlement Proposal (Short Form).  
53.301-1439 Schedule of Accounting Information.  
53.301-1440 Application for Partial Payment.  
53.301-1442 Standard Form 1442, Solicitation, Offer and Award (Construction, Alteration, or Repair).  
53.301-1443 Standard Form 1443, Contractor's Request for Progress Payment.  
53.301-1444 Request for Authorization of Additional Classification and Rate.  
53.301-1445 SF 1445, Labor Standards Interview.  
53.301-1446 Labor Standards Investigation Summary Sheet.  
53.301-1447 Solicitation/Contract.  
53.301-1449 Solicitation/Contract/Order for Commercial Items.  
53.302 Optional forms.  
53.302-17 Optional Form 17, Offer Label.  
53.302-90 Release of Lien on Real Property.  
53.302-91 Release of Personal Property From Escrow.  
53.302-307 Optional Form 307, Contract Award.

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53.302-308 Optional Form 308, Solicitation and Offer—Negotiated Acquisition.  
53.302-309 Optional Form 309, Amendment of Solicitation.  
53.302-312 Small Disadvantaged Business (SDB) Participation Report.  
53.302-333 Procurement Integrity Certification for Procurement Officials.  
53.302-336 Optional Form 336, Continuation Sheet.  
53.302-347 Order for Supplies or Services.  
53.302-348 Order for Supplies or Services Schedule—Continuation.  
53.302-1419 Optional Form 1419, Abstract of Offers—Construction.  
53.302-1419A Optional Form 1419A, Abstract of Offers—Construction, Continuation Sheet.  
53.303 Agency forms.  
53.303-DD-254 Department of Defense DD Form 254, Contract Security Classification Specification.  
53.303-DD-441 Department of Defense DD Form 441, Security Agreement.  
53.303-WH-347 Department of Labor Form WH-347, Payroll (For Contractor's Optional Use).

AUTHORITY: 40 U.S.C. 121(c); 10 U.S.C. chapter 137; and 42 U.S.C. 2473(c).

SOURCE: 48 FR 42637, Sept. 19, 1983, unless otherwise noted.

### 53.000 Scope of part.

This part (a) prescribes standard forms (SF's) and references optional forms (OF's) and agency-prescribed forms for use in acquisition, (b) contains requirements and information generally applicable to the forms, and (c) illustrates the forms.

### 53.001 Definitions.

*Exception*, as used in this part, means an approved departure from the established design, content, printing specifications, or conditions for use of any standard form.

## Subpart 53.1—General

### 53.100 Scope of subpart.

This subpart contains requirements and information generally applicable to the forms prescribed in this regulation.

### 53.101 Requirements for use of forms.

The requirements for use of the forms prescribed or referenced in this part are contained in parts 1 through 52, where the subject matter applicable

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to each form is addressed. The specific location of each requirement is identified in subpart 53.2.

[48 FR 42637, Sept. 19, 1983, as amended at 63 FR 34080, June 22, 1998]

### 53.102 Current editions.

The form prescriptions in subpart 53.2 and the illustrations in subpart 53.3 contain current edition dates. Contracting officers shall use the current editions unless otherwise authorized under this regulation.

### 53.103 Exceptions.

Agencies shall not (a) alter a standard form prescribed by this regulation, or (b) use for the same purpose any form other than the standard form prescribed by this regulation without receiving in advance an exception to the form.

[53 FR 43395, Oct. 26, 1988, as amended at 62 FR 40239, July 25, 1997]

### 53.104 Overprinting.

Standard and optional forms (obtained as required by 53.107) may be overprinted with names, addresses, and other uniform entries that are consistent with the purpose of the form and that do not alter the form in any way. Exception approval for overprinting is not needed.

### 53.105 Computer generation.

(a) Agencies may computer-generate the Standard and Optional Forms prescribed in the FAR without exception approval (see 53.103), provided—

(1) The form is in an electronic format that complies with Federal Information Processing Standard Number 161; or

(2) There is no change to the name, content, or sequence of the data elements, and the form carries the Standard or Optional Form number and edition date.

(b) The forms prescribed by this part may be computer generated by the public. Unless prohibited by agency regulations, forms prescribed by agency FAR supplements may also be computer generated by the public. Computer generated forms shall either comply with Federal Information Processing Standard Number 161 or shall retain the

name, content, or sequence of the data elements, and shall carry the Standard or Optional Form or agency number and edition date (see 53.111).

[60 FR 34741, July 3, 1995]

### 53.106 Special construction and printing.

Contracting offices may request exceptions (see 53.103) to standard forms for special construction and printing. Examples of common exceptions are as follows:

Standard Forms	Special Construction and Printing
(a) SF 18— .....	(1) With vertical lines omitted (for listing of supplies and services, unit, etc.); (2) As reproducible masters; and/or (3) In carbon interleaved pads or sets.
(b) SF's 26,30,33,1447—.	As die-cut stencils or reproducible masters.
(c) SF 44— .....	(1) With serial numbers and contracting office name and address; and/or (2) On special weight of paper and with the type of construction, number of sets per book, and number of parts per set as specified by the contracting officer. (Executive agencies may supplement the administrative instructions on the inside front cover of the book.)
(d) SF 1442— .....	(1) As die-cut stencils or reproducible masters; and/or (2) With additional wording as required by the executive agency. (However, the sequence and wording of the items appearing on the prescribed form should not be altered.)

[48 FR 42637, Sept. 19, 1983, as amended at 51 FR 27121, July 29, 1986; 54 FR 48998, Nov. 28, 1989]

### 53.107 Obtaining forms.

(a) Executive agencies shall obtain standard and optional forms from the General Services Administration (GSA) by using GSA Supply Catalog - Office Products (see 41 CFR 101-26.302). Standard forms adapted for computer preparation (see 53.105) or with special construction and printing (see 53.106) that are not available from GSA may be ordered directly from the Government Printing Office (GPO).

(b) Contractors and other parties may obtain standard and optional forms from the Superintendent of Documents, GPO, Washington, DC 20402. Standard and optional forms not available from the Superintendent of Documents may be obtained from the prescribing agency.